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**STATE OF NEVADA**

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*Administrator*

**MICHAEL J. WILLDEN**  
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*Department of Health and Human Services*



**STEVE MCBRIDE**  
*Deputy Administrator*

**PAULINE SALLA**  
*Juvenile Justice Programs Chief*

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DIVISION OF CHILD AND FAMILY SERVICES  
NEVADA STATE JUVENILE JUSTICE COMMISSION**

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**NEVADA STATE JUVENILE JUSTICE COMMISSION  
PLANNING AND DEVELOPMENT COMMITTEE MEETING  
MINUTES**

**September 19, 2013**

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**Call to Order**

The meeting was called to order by Chairman Coppa at 10:03 a.m.

**Roll Call – Dan Coppa**

Members Present: Dan Coppa, Steve McBride

Members Present by Phone: Michael Beam, John Martin, Fernando Serrano

Members Excused: Elizabeth Florez, John Hambrick

Staff Present: Karen Dickerson Deputy Attorney General

Staff Present by Phone: Pauline Salla, J. Alice Mueller

**Public Comment and Discussion**

There was no public comment.

**Review of Official Minutes from July 18, 2013 Meeting**

Commissioner Martin moved to approve the August 29, 2013 minutes, with a second from Commissioner Beam. The motion was passed by the Committee and the minutes were approved as submitted.

**Medicaid Room and Board Funding Update – Pauline Salla**

The state fiscal year 2014 began on July 1<sup>st</sup>, 2013 with the first quarterly reports due by October 15<sup>th</sup>, 2013. A summary of the jurisdictions reports should be available for the October meeting. On the 2013 Summary, Commissioner Coppa requested that an asterisk be placed by the White Pine section along with a note explaining the July admission of a youth from there into Rite of Passage.

**PREA Tool Kit Update– Pauline Salla**

The PREA tool kit template was sent to Caleb Asbridge of the MOSS Group for review. This is an extensive document and they requested that we go to the PREA Resource Center and make

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a submission for Technical Assistance so that they could be compensated for their time. Once this is approved the review can proceed. We should have information on this by the October meeting.

Karen Dickerson from the Attorney General's Office joined the meeting at 10:10 am.

The PREA posters have been selected and appropriate Nevada information placed on them. This includes the state seal and a note about the Nevada Juvenile Justice Commission and the Juvenile Justice Programs Office. The Zero Tolerance notice will remain as that is part of the standards. The estimated cost for the posters will be \$6.22 each. Initially there will be 30 printed up of each poster. These will be distributed to the nine juvenile detention centers, three county camps and two facilities. They will be rotated every two months in order to keep the message conveyed fresh. Red Rock Academy will be notified about the posters and if requested they will be provided to them for use at Summit View.

The posters will be in color on gloss white paper and are to be printed at 16" x 22". The total expenditure for the posters will be about \$2,200.00. Copies should be available to show the Full Juvenile Justice Commission at the November meeting in Las Vegas. It is not known if the images are copywrited, but we do have written permission in the form of an email from Charles Flannigan to use them. Distribution will be either by hand or thru FedEx with a confirmation receipt. A letter will accompany them explaining about PREA and will include the portion of the PREA policy dealing with the posters. This will show them how they should be used so as to be in compliance.

Commissioner Coppa thanked Commissioners McBride and Martin along with Specialist Salla for making these posters available. He also wanted to make sure that Mr. Flannigan received a formal thank you letter for allowing us to use the Arizona posters as a basis for the Nevada posters. This was viewed as a good start and he encouraged them to keep in touch with Arizona in case there are any updates on the posters.

#### **Update on job announcement for part-time contractor– Pauline Salla**

An update was not available at this time since Specialist Salla had not been able to meet with personnel in Carson City. This is needed since the job classification will be changing from Grant Analyst to Auditor. The actual job description has not changed from the one presented at the August meeting. There are currently two individuals interested in the position. If they meet the requirements, they can be interviewed fairly quickly.

#### **2012 Governor's Report– Pauline Salla**

A new version of the Governor's Report has been prepared and a hard copy will be sent out to the committee members. This version will contain the Total Commitment for 2012 broken down by jurisdictions. There are further break downs by new commitments and revocations in addition to comparisons of 2011 and 2012. Along with some minor changes and improvements, it was noted that PREA should be discussed in the report. The new graphs in the report were also mentioned as they will have the actual numbers and percentages on them. This new report was requested in time to be reviewed by the next committee meeting. The final draft of the 2012 Governor's Report will be made available to the Full Juvenile Justice Commission Meeting in November for their approval.

#### **New Business– Dan Coppa**

Specialist Salla wished to update the committee about a juvenile detention center audit in Elko County. This is the first time in nine years that Elko County Juvenile Detention Center has had zero violations. She pulled 89 files for review and was unable to find any violations. Humboldt

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County has had some violations and she will be doing Stateline and Churchill County in the near future. On October 2<sup>nd</sup>, at 1:30 pm in Teurman Hall, Fallon Nevada there will be an open house for their new activity center which was paid for thru a JABG grant. This will be a big dedication and the specific information will be forwarded to the commission members. Everyone is welcome to attend. The only other new business will be an update of the three year plan which is not due until March.

**Comments from Public**

There were no comments from the public.

**Set Time, Date and Agenda for Next Meeting**

The next Committee Meeting is scheduled for Thursday October 24, 2013 at 10:00 am. This will be a videoconference with the following agenda.

Agenda:

2012 Governor's Report Draft

Medicaid Room and Board Funding Update, review of SFY 2014

PREA Tool Kit, feedback from the MOSS Group

Compliance Monitor Job Description update

**Adjourn**

The meeting was adjourned at 10:45 a.m. by Chairman Coppa.